

## Advice for Course Authors

### Writing your course

When you write your course then please provide the following:

#### 1. Information about you and your course:

- Author biography: write short biography about yourself.
- Course aim: write a short succinct aim for the course.
- Learning outcomes: say what a reader should be able to do after completing your course
- Summary: this should be the most important key points of your course, the take home messages.

#### 2. Course content:

- Power Point presentation (please omit animations).
- Concise notes with each slide. These notes should be written so that the student can read the text associated with each slide to fully understand what you are trying to say. The notes should be clearly written in English so that they may be read out by us and recorded as audio or if you have recorded your own audio they should be an exact transcript of what you say.
- Ideally you will provide us with an audio recording of the presentation however we can record this for you if you are not happy to do so yourself. Alternatively a video of your presentation will provide us with the content that we need.

#### 3. Quiz (optional):

Quizzes are a key part of the course and provide a richer learning experience for the student. In writing your quiz, please ensure that you consider the following points:

- Your quiz should have at least 8 questions
- Your quiz can contain a variety of types of questions as shown in the [example quiz](#).
- All questions need to be answerable following the completion of your course.
- Please give us the solutions to your questions with feedback for each question. That is a statement and explanation as to why the answer is correct or incorrect for each question.
- Questions can be factual or problem orientated questions such as case studies.
- Please check all your questions and answers carefully.

#### 4. Additional learning activities

You may also wish to provide us with additional learning activities. These may be in the form of any of the following:

- case studies
- reflective tasks
- evidence based practice tasks such as appraisals of key literature

#### 5. References

Please be sure to provide us with any references that you refer to in the presentation. You may also wish to provide us with additional reading material that is key for the course.

## Evidence

Please consider evidence based practice as you write your course. As we are trying to encourage an evidence based approach to clinical practice please try to make your course as evidence based as possible. It is also important that your evidence and references are either key historical papers or as up-to-date as the literature can provide.

## Examples

Click on the links below to see some examples of the type of resources that we might include in a course.

[See our demo site for course development examples](#)

[See Example presentation](#)

[See Example Quiz](#)

## Your Reward

We operate a revenue sharing scheme between the author and CPDspot. This will be negotiated on the basis of the length of course that you provide and how much content you have provided i.e. whether you have provided a quiz, audio with your presentation and additional learning activities. Please [contact us](#) if you would like further information on this.